

MACHINING PURCHASING AGENT / BUYER

At Angstrom Engineering, we develop products and services focused on supporting pioneering research across a range of diverse applications. Our products have a significant global impact in a variety of sectors, including renewable energy, energy storage, quantum computing, medical/biological sensing, organic lighting, display, and many more. Angstrom Engineering is a growing company with an international client base which has been listed on the Profit 500 fastest-growing companies for six years in a row. We are a customer-focused company that works hard to build strong partnerships and find ways to exceed expectations.

We are a growing company looking to break into new markets and to increase our international presence. To assist us in meeting our goals we are looking for an experienced Buyer to join our team. We are looking for someone who will understand our market, our product and utilize this understanding to develop and improve our deposition systems.

MAIN RESPONSIBILITY

- Purchasing role inside of Angstrom to handle purchasing tasks associated with our electro / mechanical machines. Specifically outsourced machining and welding processes. The role will be an integral part of our process.
- You have a good grasp of industry best practices and know how to apply them to promote product improvements and cost efficiencies.
- Contribute to the development and implementation of the procurement practice including policies, procedures and guidelines

SPECIFIC RESPONSIBILITIES:

- Attain subject matter expert status for Angstrom in the Purchasing and organization of machining and outsourcing of processes.
- You will source and negotiate pricing with suppliers, establish time lines, issue purchase orders, co-ordinate delivery and following up on deficiencies.
- Maintain and develop positive vendor relationships to ensure high quality and competitive pricing.
- Interface with mechanical and electrical design groups in order to understand purchasing requirements and execute procurement of OEM and manufactured components.
- Drive continuous improvement in all areas of the procurement process.

QUALIFICATIONS OVERVIEW:

- Bachelor's degree from an accredited University, with or working towards a professional certification or accreditation in the purchasing field, such as Supply Chain Management Professional (SCMP) or Certified Professional Public Buyer (CPPB).
- 5-10 years procurement experience in a project or production environment.
- Proven Negotiation and problem-solving skills.
- Very strong working knowledge of Excel, Word, and other MS Office software. Ability to effectively manage large data files and interface with databases.
- Excellent communication skills with ability to influence at all organizational levels. Ability to work and interact effectively in a multi-disciplinary team environment.
- Be able to work under minimal supervision. Effective interpersonal and communication skills are a must.
- Prioritize and maintain effective workflow and communications by handling a variety of projects and tasks simultaneously, through detailed oriented tasks

ADDITIONAL INFORMATION:

To apply, send a resume and cover letter to careers@angstromengineering.com